

PRACTICAL INFORMATION

Programme information
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Registration information

IFE by Abilways
Rue de la Science, 4 - 1000 Brussels
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Fees (+ 3% VAT)

€450 excluding tax

Training eligible for co-financing

The fees include refreshments and training materials You can pay by bank transfer to our bank - BGLBNP Paribas: IBAN: LU24 0030 2485 2343 0000 - BIC Code: BGLULL33, to the order of IFE Luxembourg S.A.R.L., indicating the invoice number and the participant's name.

Registrations

Upon receipt of your form, we will send you a confirmation of your registration.
An invitation letter will be sent to you 10 days before the training.

The requested information is necessary for the processing of this form. In accordance with the law of 02/08/02, as amended, on respect for privacy, you can access this information and request rectification thereof. Our address may be sold, rented or exchanged with other companies. If you do not wish to receive their documents, please inform us by post to 4, rue de la Science - 1000 Brussels or by mail to correctionbdd@ifeexecutives.com.

Accommodation

To book a hotel room, you can contact the BBA booking centre by mail: formation.netbba.com, indicating that you are attending an IFE Benelux training course.

Cancellation

Cancellations must be made in writing and will give rise to a full refund or credit note if received no later than fifteen days before the start of training. Otherwise an amount will be withheld from the fees, by way of compensation, as follows: 30% for cancellations received 10 days inclusive before the start of training; 50% for cancellations received less than 10 days before the start of training and 100% for cancellations received less than three days before the start of training. Participants may be replaced at any time, free of cost; please let us have the names and contact details of the replacements.

Training date and venue

Wednesday 28 February 2018, morning session - Luxembourg

The training venue will be specified in the invitation letter which will be sent to you 10 days before the training date.
The organisers reserve the right to change the programme if, in spite of all their efforts, circumstances so dictate.

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SPECIAL MORNING

**Wednesday 28 February 2018
Luxembourg**



CURRENT TRENDS IN LUXEMBOURG COMPANY LAW

BEST PRACTICES FOR BOARD AND SHAREHOLDERS' MEETINGS, GROUPS OF COMPANIES, DAILY OPERATIONS OF COMPANIES
What are the recent developments that will impact your practice?



www.ifebenelux.com



Amélie Bry
Conference Manager
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You want to have a good understanding of the latest legal and jurisprudential issues in company law? This is an excellent initiative for you to update your knowledge and improve your corporate practice. The topics to be addressed: conduct of shareholders' meetings, groups of companies, business secrets, day-to-day management of a company, etc.

TARGET PARTICIPANTS

- Trustees
- Domiciliary Agents
- Registered address providers
- Chief Legal Officers, Administrative Managers, Chief Financial Officers, Tax Managers
- Specialist lawyers, Counsels, Consultants
- Corporate Lawyers
- Chartered Accountants, Accountants
- Shareholders
- CEO, top managers
- Chairpersons, CEOs
- Members of Boards of Directors
- Executive Managers, Managers
- Disposal, Mergers-Acquisitions Managers

OBJECTIVES

- Update of knowledge taking into account current legislation and new issues in jurisprudence
- Analysis of good practice for domiciliary agents, trust companies, chartered accountants, lawyers

TRAINING MATERIALS

- Distribution of hand-outs specifically designed for this training
- Developed in close collaboration with the speakers to address the expectations of professionals
- If you have any questions, please send a mail to abry@abilways.com

CURRENT ISSUES IN COMPANY LAW

WEDNESDAY MORNING 28 FEBRUARY 2018

SESSION CONDUCTED BY **Laurence JACQUES** and **Denis VAN DEN BULKE**
Avocats à la cour, Luxembourg, **PARTNERS VANDENBULKE**

8.45 am Welcome

9.00 am Introduction by the Chairperson

Laurence Jacques

9:15 am  **Good practices in respect of shareholders' meetings**

- Board of Directors: Current and practical issues regarding convening notices, votes, deliberations, written resolutions and participation with technological tools, proper drafting of the minutes of a meeting
- Shareholders' meetings: convening notices, agenda, reports, shareholders' right of information, third parties attending meetings, etc

Practical illustrations: information provided by the Chairman and deemed confidential. How to deal with difficult cases (Shareholders dispute, conflicts of interest, late arrival of a member of the Board of Directors, etc)


- Filing and publication requirements - financial statements, decisions of the shareholders, etc

Laurence Jacques

10.30 am **Governance rules for group of companies**

- Good practices to be adopted by the directors of several group companies

- Conflictual dilemma between corporate and group interest
- Inter-company financing and guarantee: which key issues to address?

Case study:  **Parent, sister or subsidiary companies: how to implement a group policy?**

- Review of the limits and liability for the directors
- Recommendations

Denis Van den Bulke

11.15 am Coffee networking

11.30 am **Voluntary Winding-up of Companies and Dissolution of Companies: the essential key steps**

- Review of voluntary winding-up procedures
- Dissolution vs liquidation
- Managing creditors, avoiding pitfalls
- Cases where the liquidator can incur criminal and civil liability
- Bankruptcy: when shall the liquidator file for bankruptcy?

Laurence Jacques

12.15 pm Q&A

12.30 pm Closing of conference

Laurence Jacques